



World Triathlon
Championship Series
YOKOHAMA
2024



TO Newsletter #1 – 22 March, 2024



Hello and Konnichiwa – こんにちは everyone!

Welcome to the World Triathlon Technical Officials Team for the 2024 World Triathlon Championship Series and Para Series Yokohama. We look forward to seeing you all in May.

This is the first of two technical official newsletters designed to provide you with important information related to the Elite and Para events prior to your arrival in Yokohama.

EVENT OVERVIEW

The Elite, Para and Age Group events will take place on May 11th and 12th in Yokohama, Japan. Preliminary information regarding the event can be found here:

<https://yokohama.triathlon.org/en/home/>



CORE TECHNICAL TEAM

Team Leader: Thanos Nikopoulos (GRE)

Technical Delegate: Adele Cheah (MAS)

Assistant Technical Delegates: Claire Hannan (NZL) & Koji Koganezawa (JPN)

Head Referees: Claire Hannan (NZL) & Rebecca Mok (HKG)

Medical Delegate: Dr. Ryoji Kazanami (JPN)

ACCOMMODATIONS

Single accommodations are being provided for self-funding technical officials at the [Citidines Harbour Front Yokohama](#) for Wednesday (8th May) check in until Sunday (12th May) check out (4 nights). *note: Bicycles are not allowed in this hotel.

Accommodations will also be arranged for NTOs that require them.

TRANSPORTATION

Transportation to and from the airport (Narita or Haneda) will be provided by the LOC. Please provide Koji-san with your flight details, including date of arrival and date of departure, airline name, flight number and time of flight (in 24-hour clock) as soon as possible.

kojikoganezawa0823@gmail.com

SCHEDULE

Thursday, 9 May 2024

09:00 - 10:00	TO Briefing
10:00 - 10:30	Race Rangers Training for TOs
18:00	Elite Briefing

Friday, 10 May 2024

6:00 - 18:00	Familiarizations, Rehearsals & Meetings
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16:00 Paratriathlon Briefing
19:00 – 20:30 TO Welcome Party 19:00 till 20:30 (ITOs and SFTOs are invited)

Saturday, 11 May 2024

06:50 Paratriathlon
10:15 Elite Women
13:00 Elite Men
16:00 till 17:00 TO de-brief

Sunday, 12 May 2024

07:15 onwards AG races

NEW FOR THIS YEAR

- Race Ranger will be installed for PTS and PTVI categories – athletes will check in their bikes for Race Ranger to be installed on the Friday. They will be stored securely overnight and they will collect them on Saturday to then check in at Athletes lounge. TO’s will assist with the installation and training will be provided.
- A dedicated drone will be used to monitor the swim course behaviour.

RULES & EOM

Please look at the [2024 World Triathlon Competition Rules](#) to check for new updates and to refresh your memory.

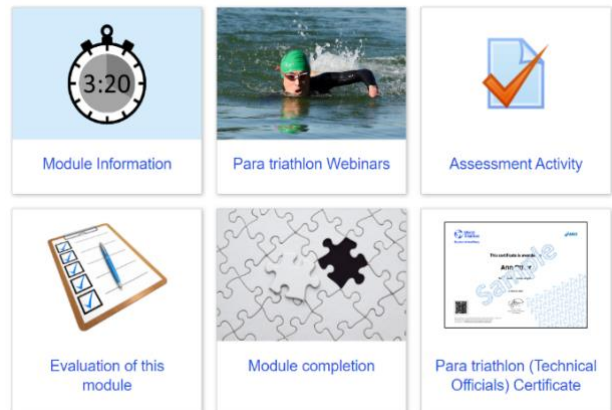
[Event Organiser’s Manual](#) is always a good resource to ensure your area is set up accordingly.

Please watch these [5 minute TO videos](#) for each assignment area.

Please watch the recently released [PTVI Run Conduct video](#).

EDUCATION MODULES

Please note that the following are compulsory education modules that you must complete before arriving to Yokohama for the event. You must first log into the Education Hub to view the modules. For access, click [World Triathlon Education Hub](#), then click the “Technical Officials” tab.

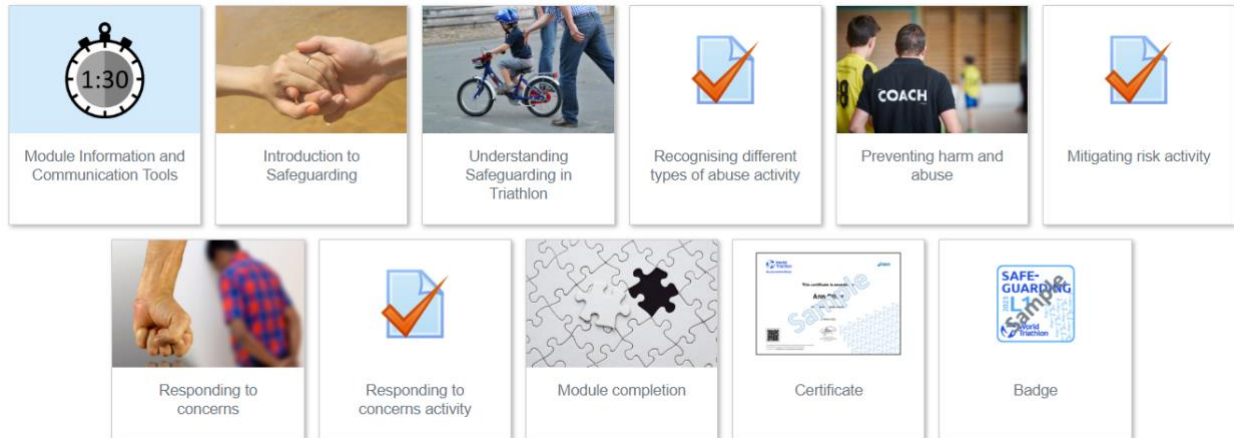


1. Para Triathlon Module

(If you have done this module before, please note that your certificate is valid for 2 years)



2. Safeguarding in Triathlon Module



Once you have completed the above modules, please download your certificates and email them to our HR Claire Hannan: linezart@actrix.co.nz

DRESS CODE

- Technical Vest – supplied by TRI.
- TRI caps will be provided, but please bring your own TRI cap in case we are short.
- Please bring two t-shirts – one white, one black to wear under the vests.
- Please bring a pair of black shorts and/or black long pants.
- Closed comfortable footwear.
- If you are on a motorbike, long black pants or black jeans are mandatory.
- You may wear any warm/wet weather clothing underneath the technical vest – limited logos please.

TEAM CULTURE AND CODE OF CONDUCT

You are ambassadors for our sport. We are there to ensure the event is safe and fair. You will be working alongside the Local Organizing Committee (LOC) and volunteers, and it is essential that we all work as a team. It is important that you come prepared to manage your time well and be prepared to help when and where needed. REMEMBER – if you see something that

needs fixing or doesn't look right to first check with the TD or the sector leader **before making changes**. An effective working relationship with the entire team will ensure a successful event.

During the event it is important you appear presentable. Some basic points include:

- Standing up when on duty rather than leaning on a barrier or sitting down.
- It will be a long couple of days – you may take breaks. When you do, please remember to either take off your vest or, go into the TO Lounge. Please tell someone you are taking a break, so they know where you are.



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- Do not eat while performing your duties.
- No talking on mobile phones (except for official purposes) while performing your duties. As hard as it is, we cannot clap or cheer on athletes – it is important to appear impartial.
- Encourage, support and mentor your fellow officials. We are a TEAM with varying levels of experience and expertise – please ensure that all team members understand what is required and what to look for.

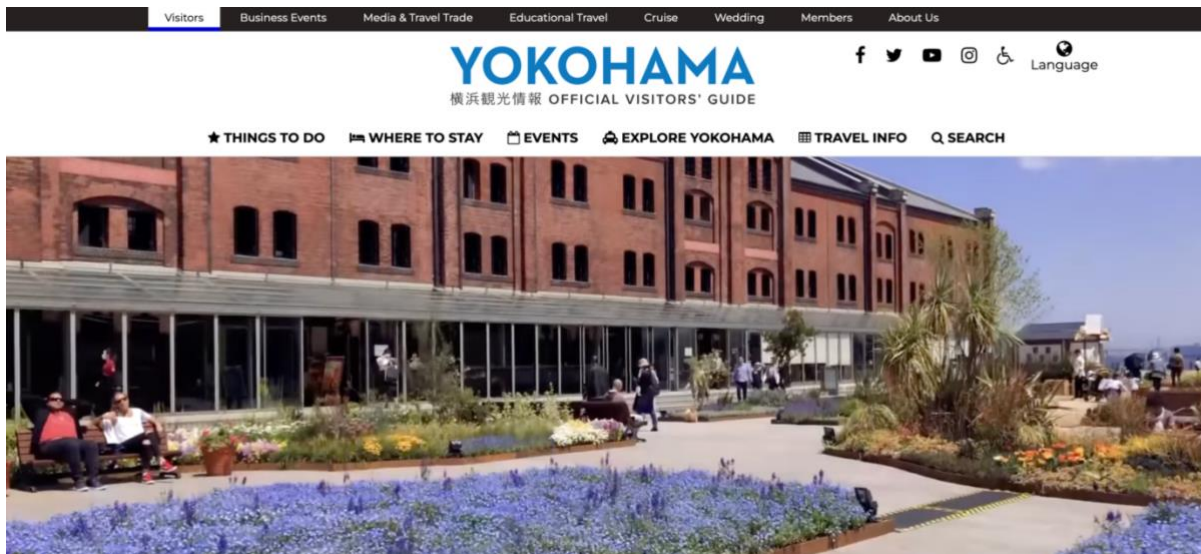
INFORMATION ABOUT YOKOHAMA

Weather: The temperature in Yokohama in May should be between 16 °c to 23°c.

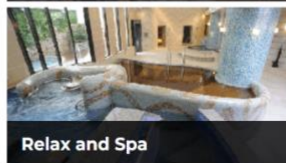
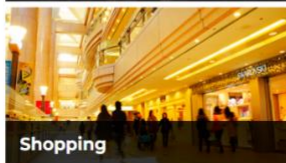
Language: The official language at the race site will be English.

Time Zone: Japan Standard Time is UTC/GMT +9 hrs

Visitor Guide: [Yokohama Official Visitors Guide - Travel Guide to Yokohama City \(yokohamajapan.com\)](http://yokohamajapan.com)



★ THINGS TO DO





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GENERAL

The next newsletter will be sent out on 12th April 2024. All assignments will be released then together with information on calls for Chiefs.

Please let us know if you have any special dietary requirements, food allergies or medical conditions. If you have any questions, please do not hesitate to <mailto:adele.cheah@gmail.com>